

OCTOBER 2 , 2019

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Soden led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement- Notice of the time , date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District.

Mr. Spevak was asked to take Roll Call – Primiano, Flannery, Kirkland ,Hogan & Spevak were present . Others in attendance were: Sorscher, Marini, Keaney, & Sarti 12/66. Sign in sheet was on table for attendance .Larson was excused.

Chairman Hogan asked all Fire Comm if they had enough time to review minutes of Sept. 4 ,2019 . YES. Motion made by Mr. Kirkland to accept as read & 2<sup>nd</sup> by Mr. Primiano, approved by all.

#### CHIEF'S REPORT-

Sta. 26-2 ....Chief Keaney reported responding to 41 fire calls w/43.55 manhrs

Upcoming Events: Reported by Chief Kirkland

1. Oct. 7<sup>th</sup> ... Work Detail
2. Oct. 14<sup>th</sup> ...Fire Co. mtg at 8pm
3. Oct. 21<sup>st</sup> ...Live burn Middlesex CountyFire Academy /pending Approval.
4. Oct. 28<sup>th</sup> ....Review of Carbon Monoxide / Natural gas equipment Protocols.
5. Nov. 18<sup>th</sup> ....Thermal Imaging raining safe IR

Following items reported by Chief Keaney & his Line Officers:

1. Attached to the minutes is the hose & ladder testing results.  
The old hose has been replaced
2. Equipment Purchase reported by Chief Kirkland
  - a. Personal voltage protector from Firefighter 1 ( \$390.99 ea )
  - b. Florine free foam & nozzles. The Officers will be evaluating options to move towards Florine free foam for 26-2-82, this will include evaluation of nozzles to accommodate the new foam application.
  - c. Chief Keaney stated the purchase of (2) new Motorola portables

costing \$ 15,361.00.

3. Chief Kirkland presented the Opticom Update.
  - a. State DOT- Awaiting letters to Manalapan Twp. Committee , Millstone Twp. Council & Mon. County Freeholders to be sent From DOT to acknowledge the District project.
  - b. Mon. County – Awaiting Resolution from Manalapan Twp. Committee acknowledging the District project . This was Approved at the 9/11/19 Committee meeting & awaiting Documentation from the Township.

Sta. 12-1 ....Chief Sarti reported responding to 8 fire calls w/6.45 manhrs in Sta. 26-2 area & 8 fire calls w/5.18 manhrs in PRA.

TRUCK REPORT- Sorscher

- |  |                |   |  |
|--|----------------|---|--|
| 1. 26-2-66.....Annual Chassis Service, New frt. Pads & rotors .....  | Freehold Ford  |   |  |
| Installed , Reprogram Transmission.....                              | “              | “ |  |
| 2. 26-2-67....Annual Chassis Service , Trans. & Throttle Body flush  | “              | “ |  |
| Injector flush.....  | “              | “ |  |
| 3. 26-2-78....Monthly ReGen system .....                             | In House       |   |  |
| 4. 26-2-80....Rebuild Hale pump w/new impeller gaskets & seals ..... | First Priority |   |  |
| Rebuild #1 Discharge Valve.....                                      | “              | “ |  |
| 5. 26-2-82... Annual Chassis , Gen., pump, Step lite Tower & .....   | Fire & Safety  |   |  |
| Ball joint Service. Repair A/C compressor site glass leak            | “              | “ |  |
| Recharge system . Repair L/frt compartment door latch                | “              | “ |  |
| On Roof Box.....   | “              | “ |  |
| 6. 26-2-93....New W/wiper blades installed & new air filter.....     | Freehold Ford  |   |  |
| 7. 26-2-98.... Annual Chassis Service.....                           | “              | “ |  |

All Vehicles are currently in Service at this Time.

PRES. of the Fire Co. – V.P. Sullivan

The Manalapan Twp. Fire Co #1 always purchases T – Shirts for the Tunnel of Towers , run or walk on 911. A Tribune & Dedication to Patrick Flannery. The 5 members of the Board of Fire Comm were given T-Shirts. Primiano, Flannery, Hogan , Kirkland & Spevak thanked VP Sullivan for the shirts.

ADMINISTRATOR'S REPORT- Marini

Cellphone to be purchased for Mrs. Flannery, with her own cell #.

INSURANCE- Marini / Soden

1. Renewal of Insurance policy costs should be available 2<sup>nd</sup> or 3<sup>rd</sup> week of Nov. for the upcoming Budget meeting.
2. Training Classes on Wed. Nov. 20<sup>th</sup> (3:45 pm) at NJ State League of Municipalities in Atlantic City ,regarding insurance Fund.

IT OFFICER- Hall/ Marini

1. The (2) Samsung Chromebook Plus tablets from Verizon Wireless were received Vehicle mounts are on back order & due to arrive this month.
2. We have had zero instances of the internet dropping since last reported on September 4,2019.

LEGAL- Yossouf

1. Audit was sent to the Newspapers.
2. Cardinale Enterprizes / Mr. Alfieri couldn't make tonites meeting , hopefully will be able to attend meeting in November.
3. Asbury Park Press will not just publish anything in there paper.

AUDITOR- Petrics

1. DCA forms for the Budget not published yet.
  2. Mr. Petrics asked Chairman Hogan we need a Workshop meeting for the Budget in November.
- There was a discussion on different dates in November . It was decided on having The Budget Workshop on Wednesday Nov. 20<sup>th</sup> at 7pm. Mr. Kirkland motion to accept that date & time ,& 2<sup>nd</sup> by Mr. Primiano , approved by all.

BOOKKEEPER- Larson /Marini

Report was read & given to Mr. Spevak . Copy attached minutes.

OLD BUSINESS

1. Damaged equipment paid for by Hair Systems due to a recent fire at there facility in Englishtown.
2. Opticom updates is located under Chief Kirkland's Report.

## NEW BUSINESS

Chief Keaney requests the following items to be purchased:

1. Purchase (2) Voltage Protector meters for \$ 781.98. Motion made by Mr. Kirkland to purchase & 2<sup>nd</sup> by Mr. Primiano, approved by all.
2. Purchase (2) Motorola portable radios for \$ 15,361.00. Motion made by Mr. Kirkland to purchase & 2<sup>nd</sup> by Mr. Spevak , approved by all.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:35pm & 2<sup>nd</sup> by Mrs. Flannery, approved by all. No Business Mr. Kirkland made a motion to CLOSE PUBLIC PORTION at 8:36pm & 2<sup>nd</sup> by Mrs. Flannery, approved by all.

## TREASURER'S REPORT- Kirkland


Mr. Kirkland stated we received a check for \$5.00 from the Surplus Fund of JIF. Mr. Primiano made a motion to pay bills in the amount of \$101,291.90 & 2<sup>nd</sup> by Mrs. Flannery, approved by all.

## GOOD & WELFARE

We received a Thank You letter from a concerned homeowner in District #2 area. Mrs. Greenstein. She was at home ,her fire alarms started beeping all over house. There was NO fire . She went Manalapan Twp Website. Asking for urgent help. Our Fire Chief Adam Keaney contacted the lady , went to her house & helped the panicked Lady. Copy of letter is attached to minutes.

Since there was no further business Mr. Primiano made a motion for adjournment at 8:41pm & 2<sup>nd</sup> by Mrs. Flannery, approved by all.

Respectfully submitted ,

  
Joseph F. Spevak  
Secretary

BOARD OF FIRE COMMISSIONERS  
MANALAPAN TOWNSHIP FIRE DISTRICT #2  
P.O. BOX 54  
Tennent, NJ 07763

Bill List October 2, 2019

ADP	11,183.48
Allied Oil, LLC	3,216.97
American Cloud Services	275.00
Charles Sacco	67.41
Continental Fire & Safety	1,018.00
Document Solutions Leasing	115.93
Edward Dillon	67.41
Englishtown Fire Department	10,990.50
ESI Equipment, Inc.	1,778.00
FireCompanies.com	209.97
First Priority Emergency Vehicles	7,294.84
Freehold Ford	892.86
George Kline Sales	19,910.57
Gordons Corner Water Co.	2,079.06
Jersey Coasr Fire Equipment	162.35
Joseph Spevak	67.41
Manalapan Twp. Fire Co. #1	33,324.25
Mayor's Charity Ball	1,500.00
Michael Digirolamo	67.41
Minerva Cleaners	568.65
NetLink Web Services, LLC	199.00
Richard Hogan	67.41
Taylor Mills Family Medical, P.C.	1,625.00
Timothy Kirkland	2,430.08
Verizon Wireless	1,969.16
Whitemarsh Corporation	211.18

# Manalapan Township Fire District #2

October 2, 2019

## Bookkeeper's Report

- The district received the 3<sup>rd</sup> quarter tax payment from the township in the amount of \$363,083.25 and the annual S.F.S.P supplemental payment of \$2,631.
- The township also reimbursed the fire district for fuel usage for the month of August: Police Department \$5,655.09 and Public Works Department \$3,867.30.
- The year-end adjusting journal entries were received from WSB and entered into QuickBooks bringing the 2018 balances in line with the annual audit.
- There were no new notifications from GovConnect.
- The DLGS has not posted the Fire district 2020budget calendar or documents on the website as yet. I will continue to check for updates.

Respectfully submitted,

*Katherine Jaum*

5655.09  
3867.30  
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\$9522.39 TOTAL



## Municipal Excess Liability Joint Insurance Fund

9 Campus Drive – Suite 216  
Parsippany, NJ 07054  
Tel (201) 881-7632  
Fax (201) 881-7633

To: Clerk/Administrator  
Municipal Excess Liability Joint Insurance Fund

From: David N. Grubb, Executive Director

Date: September 2019

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Enclosed are copies of the Municipal Excess Liability Joint Insurance Fund's latest brochure. Please keep a copy for yourself and distribute the remaining copies to your governing body.

Since its inception in 1987, the MEL has saved taxpayers almost \$3.1 billion and has helped members improve their safety records by over 65%. As a result, the program has grown to include 65% of the municipalities and local authorities in the state.

Also, please remind your elected officials and authority board members that the MEL's annual local officials training class at the League will be at 3:45pm Wednesday November 20th. As in the past, your town or authority will earn a discount for each elected official and authority board member who completes this session.

Should you have any questions or would like to request more copies of this brochure, please contact our office at 201-881-7632.

***See you at the New Jersey State League of Municipalities Convention  
November 19-21, 2019  
Atlantic City Convention Center - Atlantic City, NJ***



# Manalapan Fire Co #1

5 Sweetmans lane  
Manalapan , NJ 07726  
Station (732)462-1112  
Fax (732)462-2376

To the Board of Fire Commissioners of Manalapan Twp.

Attached is the lists of hose that passed and failed and the ladders that failed. The hose that failed is as followed;

100Ft of 1"

550Ft of 1"  $\frac{3}{4}$

255 FT of 3"

150 Ft of 5"

2 Ladders failed due to the rungs had rub marks on them, which we bought plates to protect the rungs from wear issues from this point on. That concludes my report.

Thank You

Chief Adam M Keaney



**From:** Helene Greenstein <hgreens123@aol.com>

**To:** hgreens123 <hgreens123@aol.com>

**Subject:** Re: Adam Keaney

**Date:** Thu, Sep 26, 2019 5:24 pm

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Manalapan Fire Company #5  
Fire Station  
5 Sweetmans Lane  
Manalapan, NJ 07726

17 Lauren Court  
Manalapan, NJ 07726  
732-294-0104

Re: Adam Keaney,

A few weeks ago I was urgently in need of help. I was in my home and my fire alarms started beeping. I thought it was one but then it was two and three and four and all of them kept beeping all over my house. Suddenly I was running all over my house, up and down the steps trying to find out which one was beeping. My dog was terrified as well.

I didn't know what to do, so I got on the Manalapan NJ township website asking for urgent help. Within minutes Adam had answered and I gave him my telephone and address and he was here!!!

He came in and spent the next 1/2 hour going from one alarm to the other changing batteries. I had batteries but later realized that they were almost at their expiration date as well. After changing all the batteries, there was still beeping so Adam got on the ladder again and ended up taking down 4 of the alarms. He told me that they were old and had expired even if the batteries were good although they were probably expired too.

I thanked him with all my heart and he would take nothing by my thanks. He suggested I buy new alarms and batteries, which I did. They are the kind that have to be hard wired so they sit in the box for the time being.

I just wanted to commend Adam for his kindness, his swiftness to help, his sweet nature and calmness in the face of a panicked senior woman and dog! He is a gem and any organization is lucky to have him.

Thank you Adam.

Helene Greenstein